

## Executive Committee Meeting

Date: July 9, 2020

Forum: Zoom

Executive Committee Members in Attendance: Clare Severn, Larry Huisman, Stacen Gross, Sharon Codr, Megan Witherspoon, Jessica Loos, Spencer Conradt

This Executive Committee meeting was called to order by President Megan Witherspoon immediately following a Conference Committee status update regarding current state of affairs. The conference committee made an official recommendation to the Executive Board requesting to postpone the 2020 Conference. It should be noted, a decision regarding a postponement or cancellation is required prior to the end of July to avoid severe fiscal implications.

President Megan Witherspoon called the Executive Committee meeting to order at 1550.

1. Action Item: Sharon Codr made a motion to postpone the 2020 Conference to 2021 based on conference committee feedback citing zero call for paper submissions and two vendor submissions. Second by Jess Loos. None opposed. Approved.
2. Action Item: Clare Severn made a motion to postpone the previously approved transfer of the chapter treasury from Bank of the West to Wells Fargo for two months due to a technology failure and need to re-compile financial information for chapter transactions prior to 2015. Second by Larry Huisman. None opposed. Approved.
3. Information: Sharon Codr initiated discussion for handling Executive Board positions due to the cancellation of the fall conference and associated election. Board members will review bylaws and attempt to identify other agencies facing the same situation due to the Directed Health Measures and inability to conduct business as bylaws were intended. If there is a need to conduct a vote of the membership to alter this process- that can be achieved via zoom. While the bylaws account for absentee ballots, they don't specifically allow for the facilitation of a remote Election Committee.
4. Action Item: Jess Loos moved to adjourn the meeting, second by Sharon Codr. None opposed. Approved. Meeting adjourned at 1600.